



ESSF EUROPEAN OPEN SCHOOL CHAMPIONSHIP U18 - FUTSAL 2024



BULLETIN 1

**TREBINJE – REPUBLIC of SRPSKA
BOSNIA AND HERZEGOVINA
24 - 30 March, 2024**



Introduction

European School Sport Federation was established in 2020 just few days before Covid-19 cises hit the world. From that time till now, those who were included in the work of ESSF from the beginning, made great efforts to set goals and make plans for the future of the federation.

European Open School Championship Futsal 2024 in Trebinje (Republic of Srpska/Bosnia and Herzegovina) is the first ESSF event for futsal at European level. ESSF chose to organize futsal due to its long tradition in school sports, as well as for its availability and popularity in schools all around Europe.

About ESC FUTSAL



*Dear ESSF and ISF Europe Members,
Dear Participants,*

Exciting News: Unveiling European Open School Championships for 2024!

We are thrilled to announce the launch of the European School Sport Federations events for 2024.

Join Us for a Sporting Extravaganza!

We cordially invite you to be a part of the European Open School Championships of 2024, a remarkable events with profound implications in various dimensions.

Our mission goes far beyond mere rivalry; we aim to foster unity, strengthen the bond between educational institutions and their students, advocate for a vibrant

and active lifestyle, and inspire young talents to wholeheartedly embrace the world of sports, nurturing their skills to the fullest.

Championing Values

At the core of this competitions lies the synergy between education and sports. We firmly believe that this unique blend shapes well-rounded individuals. It does so through the prism of spirited competition and integrated educational programs that are a hallmark of this events.

We Encourage Your Participation!

We extend a warm invitation to countries and schools from all corners of Europe to actively engage in this mission. The success of this initiative hinges on the collective efforts of all relevant institutions as we strive to make sports an integral and inseparable part of a vibrant and healthy childhood.

Join us in this exciting journey towards sportsmanship, camaraderie, and the holistic development of our youth, childhood.

Željko Tanasković, ESSF president



About TREBINJE

REPUBLIC of SRPSKA/BIH

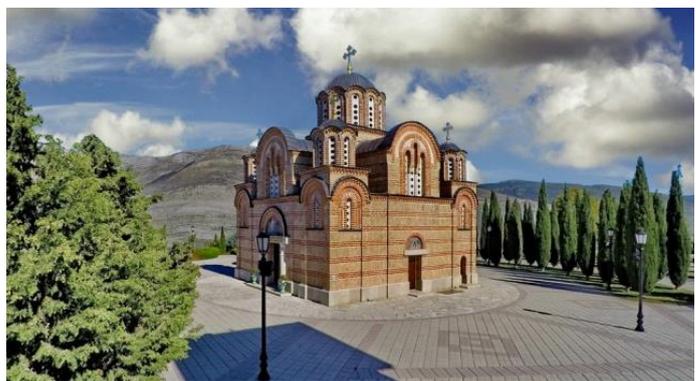
THE HISTORY OF TREBINJE

Trebinje is first mentioned in Constantine VI Porphyrogenetos' records in 10th century as Travunia. During that time, Trebinje was on the caravan road that lead from Kotor and Dubrovnik to Bosnia, Serbia and Montenegro. The oldest material evidence with 'Trebinje' inscription was carved on county ruler Grd's tombstone from the second part of 12th century, which was found in the part of the city called Police.



First urban outlines of Trebinje were formed in The Middle Ages. Originally, Trebinje was a part of the then Byzantine archontia (province) and after that all the way to 14th century it was the center of Travunia, a state that was a part of the kingdom of Nemanjići. Trebinje area was developing under a strong influence of Byzantine empire during the Middle Ages, and in 15th century, after the period of long independence, it fell under the Ottoman reign which lasted for many centuries. After that it was a part of Austro-Hungarian empire until 1918. For almost 200 years in The Middle Ages Trebinje was ruled by Nemanjić dynasty and after that by Tvrtko Kotromanić. From 1337 to 1466 (the fall under Turkish reign) Trebinje was a part of Bosnian banate (territory subdivision) ruled by the Kosača family. Turkish reign lasted from 1446 to 1878.

Each of these epochs and rules left its mark and branded local culture, both spiritually and materially.

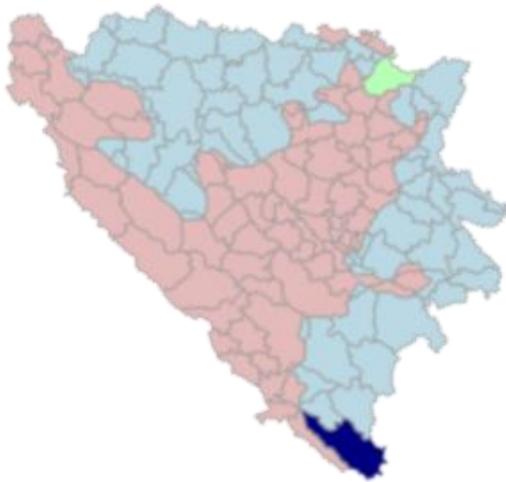




GEOGRAPHICAL POSITION

Trebinje area is located in the southernmost part of Republic of Srpska and Bosnia and Herzegovina. It is also the hinterland of south Adriatic coast – the hinterland of Herceg Novi and Dubrovnik coastline.

Trebinje has an area of 904 m² and it is classified as average size municipality in Republic of Srpska. To the north the municipality is bordered with Bileća, to the northwest with Ljubinje, to the south and southwest with the Municipality of Ravno (Federation of Bosnia and Herzegovina), to the south and southeast with the Municipality of Dubrovnik (Croatia) and to the east with the Municipality of Nikšić (Montenegro).



CLIMATE

Mediterranean (semi-continental) climate with 260 sunny days is the reason for a warm and pleasant appearance of this area and people who live in it. Favorable climate enables good conditions for agriculture, especially for vine, early-season fruit and vegetables, which enrich Herzegovinian gastronomic offer for tourists.

Together with large number of sunny days, Trebinje's climate has mild humidity and cloudiness, increased air currents, rains during winter and warm summers. Interestingly, falls are warmer than springs. Average year temperature is around 15,5 °C.



MANAGEMENT

European School Sport Federation (ESSF)

Office – info@europeanschoolsport.com

Contact: Gorica Bilak-Moconja, ESSF Sports Director

Local Organising Committee

Ministry for Family, Youth and Sport

Contact: Gorica Bilak-Moconja, CEO

skolskisportsrpske@gmail.com

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PROVISIONAL PROGRAM

DATE	PROVISIONAL ACTIVITY
Sunday, 24 March 2024	Arrival of delegations Accreditation
Monday, 25 March 2024	Meetings (heads of delegations/coaches/field of play officials) Competition
Tuesday, 26 March 2024	Opening Ceremony Competition
Wednesday, 27 March 2024	Competition Educational/Cultural day Nations night
Thursday, 28 March 2024	Competition Charity Gala Dinner
Friday, 29 March 2024	Competition Closing Ceremony/Farewell party
Saturday, 30 March 2024	Departure of delegations

**Please note, that the official program may be subject to change. Any relevant changes will be communicated to the registered delegations prior to the event.*



TRAVELLING AND VISA

PORTS OF ENTRY

The followings are the official ports of entry:

- Airport Dubrovnik/Croatia (33 km from Trebinje)
- Airport Tivat/Montenegro (58 km from Trebinje)
- Airport Sarajevo/Bosnia and Herzegovina (190 km from Trebinje)

TRAVELLING

Travel to the official ports of entry is to be arranged and financed by each participating delegation. Delegations are to arrive on **March 24, 2024** and depart on **March 30, 2024** after breakfast. The organisation of an extended stay for the delegation (before or after the event) is a matter of the delegation concerned. It shall not be the responsibility of the Local Organising Committee (LOC).

LOC will ensure a transportation from ports of entry to Trebinje.

VISA

Each participating delegation is required to check whether a visa is needed to enter Bosnia and Herzegovina. Please contact the related Embassy or Consulate to consult visa application procedure.

For any request of invitation letters or any queries over VISA, please contact Gorica Bilak – Moconja at skolskisportsrpske@gmail.com.

INSURANCE

Each participating delegation is required to provide insurance for each member of its delegation. At a minimum, the insurance is to cover civil liability, material damage and medical costs.



ACCOMMODATION

“Sun City” - Grad sunca

In the “Sun City” – Grad sunca, there is the largest aqua park in the Balkans "Sunčana vrela", the luxury hotel "SL Panorama", the sports-recreational facility "SL Olimp" (with an indoor swimming pool, a gym, a multifunctional hall, open and closed fields for football, basketball, volleyball and tennis), wellness and spa center "Galija", ethnic village and Varoš bazaar, children's park "Dino Park", apartment complex "Bijeli grad", auto-camp and coliseum.



The “Sun City” multifunctional complex in Trebinje

The WSC Futsal Trebinje 2024 will be held in this multifunctional complex, in which we have in one place everything needed- accommodation, sports facilities (sports hall and open sports facilities), entertainment, as well as other services.





SPORT VENUES

The competition will take place in following venue(s):

VENUE	CATEGORY
Sports Hall "Olimp-Grad sunca"	Boys
City Sports Hall "Miloš Mrdić"	Girls



Sports Hall "Olimp-Grad sunca"



City Sports Hall "Miloš Mrdić"



Sport Specifics

Sport Program

Futsal



Event format

Teams Competition

Team format

School teams

Gender Category

Boys / Girls

Age category

U18: Students aged 16, 17 and 18 **on the last day of competition** (students born in 2005-2006-2007-2008). **If born in 2005, student must be 18 years old on the last day of competition.**

Team format

School team: a team formed by student athletes enrolled in the same school and in the same country which they represent.

Maximum teams per delegation

Each delegation may enter more than 1 team per gender category

Participation

This event is open for participation to:

- **ESSF members:** Schools Sport Entities recognised as such by the General Assembly and in order with their rights and obligations;
- **Non-ESSF members:** highest institution responsible for school sport recognized by the government of a country that is not member of ESSF;
- **Directly applying schools (DAS)** recognised by their their National School Sport Federations or legal entities:
 - Directly applying schools can either be
 - A school affiliated and registered **through** an ESSF member (under the approval of the ESSF Member)
 - A school affiliated to a non ESSF member / **self-registered**



Composition of the Delegation

Composition of the delegation

Each registering delegation can enter:

UNLIMITED NUMBER OF SCHOOL TEAMS

Participants according to number of registered teams

EXAMPLE

Head of Delegation	Student Athletes	Team Officials		Referees	Additional Adults	Total
		Coaches	Other team officials			
(min - max)	(min - max)	(min - max)	(min - max)	(min - max)	(example)	(min - max)
→ 1	10-12	1 - 2	0 - 2	1	0 - 2	13-20
→ 1	20-24	2 - 4	0 - 4	2	0 - 2	25-37
→ 1	30-36	3- 4	0 - 6	3	0 - 4	37-56
→ 1	40-48	4 - 8	0 - 8	4	0 - 4	49-73





Each delegation shall consists of:

1. **Head of delegation - *mandatory*;**
2. **Student athletes - *mandatory*;**
3. **Team official(s)**
 - a. **Coaches - *mandatory*;**
 - b. **Other team officials - *optional*;**
4. **Field of Play Officials - *mandatory*;**
5. **Additional adults - *optional*;**

NOTE:

Any other person not specified during registration or exceeding the quotas specified in this document will not be considered part of the official delegation and will not be accredited by the LOC.

HEAD OF DELEGATION

There is a mandatory number of one (1) head of delegation per register-delegation.

- The head of delegation shall be the sole intermediary between the delegation and the Local Organising Committee, and the ESSF Delegate.
- He/she may not combine the function with any other official role (coach, referee, etc.).

STUDENT ATHLETES

Each team shall be composed of minimum eight (8) to maximum twelve (12) student athletes.

The following students may take part in the ESSF events as part of the team :

- The students are enrolled as full-time students at a school in the country in which they represent.
- The student-athletes must be attending schools that provide general education and/or vocational education incorporating segments of general education.
- Only the students registered on the team list that was handed in at accreditation are authorized to take part in this competition.

The following are not eligible to participate:

- Attendees of vocational schools only attend school as a complement to their vocational training and are not full-time students with a segment of general education.
- Students enrolled at schools that provide sports training without any general education.

TEAM OFFICIALS (COACHES AND OTHER TEAM OFFICIALS)

COACHES

Each team, shall be register a minimum of one (1) and a maximum of two (2) coaches.

The coach trains and guides the team in the competition.

OTHER TEAM OFFICIALS

- Each team can enter (optional) maximum 2 other team officials.
- The function of each other team officials must be specified during the registration process (Doctor, Physiotherapist, Trainer, Statistician, Team manager etc.).

FIELD OF PLAY OFFICIALS

- There is a mandatory of 1 referee per team.
- The Field of play officials cannot combine their position with other positions, such as heads of delegation, team officials, or additional adults. Field of play officials (referees) must accept the possibility they might be in the referee or assistant referee position at the event matches.



- Referees are full members of the delegations and are subject to the same conditions with the other delegation members.
- Referees have to be FIFA International licenced or be at the highest National level. Delegations must provide certificates for the field of play officials during the registration process.
- Failure to provide the required number of Field of play officials (referees) will lead to a fine of 600 EUR per referee payable to the organiser (100 EUR per day of event).

ADDITIONAL ADULTS

- Delegations can register unlimited number of additional adults.
- The function of each additional adult must be specified during the registration process (interpreter, security personnel, ministry representative, media, parents, etc.).

PARTICIPANTS OBLIGATIONS

- Each participant is required to be present throughout the whole duration of the event.
- Each participant is obliged to take part also in all of the non-sport activities.
- Each team undertakes to compete against all other participating teams.
- Each participant undertakes to compete against all other participants.
- The absence of any member of a participating team from any part of the entire sport programme, opening-, prize-giving- and closing ceremonies and sociocultural programme may result in the team being excluded from the results.
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Technical Rules

The competition will be run according to the FIFA rules, under the direction of the ESSF Technical Commission for Futsal.

Events

Boys 1. Tournament	Age Category: 2005-2006-2007-2008
Girls 1. Tournament	If born in 2005, student must be 18 years old on the last day of <u>competition</u>

Entries per event

Each **team** entered, will be automatically registered to participate to the *tournament*.

GENERAL RULES

- The futsal rules will apply to all teams and participants and will remain fixed for the duration of this event.
- The Local Organising Committee will be responsible for the running and control of the event.
- The event is organised according to ESSF rules and to current FIFA rules. The rules of play will adhere to the ESSF Futsal.
- The Organising Committee will nominate a Disciplinary Commission and an Appeal Jury.

COMPETITION SYSTEM

The draw for the pools will be done 7 days before the beginning of the championship and will be made public to all delegations. Competition system depends on number of school teams

DISCIPLINARY MANAGEMENT

EVENT DISCIPLINARY COMMISSION

The ESSF Event Disciplinary Commission shall deal with all incidents and all violations of the ESSF Statutes, and any other ESSF document linked to the ESSF events and broadly with misbehaviour not directly related to the sport technical regulation during an ESSF event.

The Event Disciplinary Commission is composed of the ESSF Delegate, the ESSF TC Futsal President, and the LOC President.

APPEAL JURY

The Appeal Jury shall deal with all protests of a technical sporting nature during the competition. The Appeal Jury is composed of the President of the Technical Commission, one member of the Local Organising Committee, and the Head Field of Play Officials.



APPEALS

Appeals against results or any other appeal not concerning disciplinary matters will be heard by the Appeal Jury.

The appeal must be lodged within 30 minutes of the incident and be in writing in English.

The sum of 50 EUR must accompany the appeal. This sum will be refunded only if the appeal is upheld or at the discretion of the Appeal Jury. If not, the sum will be donated to the School Sport Foundation..

RESULTS

All results of the day, as well as final schedule for the following day will be published at the end of every day in the following locations:

- On the event website
- Social networks
- Trought delegations e-mails
- Within the lobby of the hotel at Sport Info Desk

SPORT INFO DESK

There will be a Sport Info Desk within the lobby of hotel. The info point will be open from 08.00 – 21.00.





REGISTRATION

How to register

All members/schools who intend to participate in the event should fill in a **registration form**, which can be found enclosed to Bulletin 1. All application are sent to email skolskisportsrpske@gmail.com.

The registration process is divided into **2 phases**:

Phase 1

December 05, 2023 - February 29, 2024 *deposit payment

*During registration phase 1 registering delegations shall indicate their intention of participation and the number of teams/participants per category that they wish to enter. NOTE : **When registering, Registration Form must be confirmed by National School Sport Federation of other legal entity recognized by ESSF.***

Phase 2

March 01, 2024 - March 15, 2024

*Registration phase 2 will only be opened after the *deposit has been paid or an agreement with the LOC has been reached. During Phase 2 registration, countries shall enter the exact detailed information for each participant (name, date of birth, gender photo, dietary requirements, referee certificate). In addition, submitting the travel plan is required. Registration form 2 will be sent on delegation e-mail after deposit payment.*

*see more information on the deposit in the "deposit" section below

Registration Deadlines Summary

December 05, 2023	Opening of registration phase 1
February 29, 2024 (23:59 CET) /*deposit payment deadline	Closing of registration phase 1
March 01, 2024	Opening of registration phase 2
March 15, 2024 (23:59 CET)	Closing of registration phase 2



Financial Conditions

To participate, each Delegation is required to make two (2) payments:

1. *Deposit payment*
2. *Balance fee payment*

Note : IF agreement with the LOC has been reached, delegations can make payment in total in cash upon arrival.

1. DEPOSIT PAYMENT

Along with the entry and in order to have access to registration phase 2, participating country will need to pay a deposit of **100€ per participant** entered in Phase 1.

**Please note that the participation to the event is granted only by the deposit payment.
Deadline of deposit payment: February 29, 2024 (23:59 CET)**

- The sum will be deducted from the total participation cost.
- The deposit must be sent as a single payment for the whole delegation by the organisation responsible for school sport (federation, trust, ministry...).
- The deposit is non-refundable in the event of non-participation.

The deposit for the registered teams per category shall be paid by **February 29, 2024 (23:59 CET)**

If the deposit is not paid within the given deadline, the registrations will not be considered valid and the team will be automatically deleted.

Deposit shall be paid **by bank transfer to the** to the following account (all bank charges are to be met by the participating country).

Name of the Bank: NOVA BANKA ad BANJA LUKA

Address of the Bank: Kralja Alfonsa XIII 37a, Banja Luka, Bosnia and Herzegovina

BIC/Swift Code: NOBIBA22

Payee/Holder: Udruženje sportsko društvo "Leotar" Trebinje

Cara Lazara 12, 89101 Trebinje

IBAN: BA395550000033565995

Reference: ESSF Futsal 2024 registration fee + *name of participating country-team*



2. BALANCE FEE PAYMENT

The balance fee payment is the participation fee minus the deposit which has already been paid.

The balance fee payment is to be paid before the start of the event to the LOC account (all bank charges are to be met by the participating country).

PARTICIPATION FEE

The participation fee covers full board accommodation for the duration of the event plus competition, cultural programme activities and all local transport from the arrival to the official port of entry to the departure of the team.

The participation fee is composed of:

- *Rates by night*: minimum 60€/night/delegation member
- *ESSF levy*: 40€ per delegation member (ESSF member) or 100€ per delegation member (non ESSF member)

	RATES BY NIGHT	
Head of Delegation	Single occupancy	60€
Coach	Double occupancy	60€
Coach	Single occupancy	120€
Athlete	2-4 bedded rooms	60€
Additional adult	Double occupancy	60€
Additional adult	Single occupancy	120€
Other Team official	Double occupancy	60€
Other Team official	Single occupancy	120€
Field of Play official	Double occupancy	60€
Field of Play official	Single occupancy	120€

The table below shows an overview of the minimum participation fee per participant.

No. Nights		Rate by night (min)		ESSF levy	Total (minimum/participant)
6	x	60€	+	40€	400 €

INSURANCE

Each country is required to provide insurance for each member of its delegation. At a minimum the insurance is to cover civil liability, material damage and medical costs.

CHARITY GALA DINNER

A charity gala dinner is organised during the event. All Heads of Delegation are expected to take part in the dinner. The gala dinner fee is 50€/person, to be paid together with the final balance.



The balance fee payment (full payment) is to be paid before the start of the event to the following account (all bank charges are to be met by the participating country).

Payments Deadlines Summary

February 29, 2024	Deposit Payment
Before the start of the event, by bank transfer, or cash on arrival the LOC	Final Balance



LOGISTICS

1. ARRIVAL & DEPARTURE

Delegations will be welcomed at the terminal of the airport with the following sign of ESSF:



Transportation will be provided until the accreditation centre, situated in the hotels.

If you encounter any trouble during your journey, you can contact Gorica Bilak-Moconja +38765985770.

3. TRANSPORT NETWORK



The LOC guarantees a precise transportation system for all accredited people by buses. This transportation network will cover travel from hotels to sport venues and vice versa. As food halls will be situated in the hotels, they will be served by the same transportation network.

4. ACCOMMODATION

Grad sunca, Draženska Gora BB /Trebinje <https://gradsuncatrebinje.com/>

The hotel rooms will be fitted in various sizes, including:

- Single-bed rooms
- Double-bed rooms
- Triple-bed rooms
- Laundry rooms will be available to accredited people staying at the hotel.



NON-SPORT ACTIVITIES

OPENING CEREMONY

The opening ceremony will take place within Grad sunca/Colliseum on 26/03. The ceremony will be outdoors.

CULTURAL DAY PROGRAMME

Cultural day will be held on 27/03 at Trebinje City, in Oldtown, which is historical place. Transportation from hotel to Oldtown Trebinje will be by buses. Participants will be divided into groups and each group will have tourist guide.

Nation's Night will be in Trebinje City Centre Main Square. Participants will go to hotels before Nation's Night.



“NATION’S NIGHT”

Nation’s night will be held on 27/03 at Trebinje City centre.

Delegations are required to take part in an activity named “Nation’s Night” organised with the aim of encouraging exchanges between the different cultures of participating countries.

The young people are invited to introduce and to promote their countries and their culture in an original way.

Each delegation is to organise a stand that promotes their country’s specialties in terms of art crafts, visual materials, food, drinks (no alcohol), pins, leaflet, etc.

In addition, each delegation shall introduce a facet of its country’s.

GALA DINNER

The Gala dinner will take place on 28/03 at 20.00 at hotel Knezev konak/Grad sunca.

CLOSING CEREMONY

Closing ceremony and prize giving will be in Grad sunca Trebinje.



MEDICAL/other information

FOOD & BEVERAGE

Food will be supplied by the hotels and will be served at the hotel dining halls.

The food menu will be based on the necessary nutriment for athletes.

Accredited persons will receive 3 meals per day:

- Breakfast
- Lunch
- Dinner

Although tap water will be perfectly fine to drink, each team will receive water bidons; bottled water will also be provided for all accredited persons during meals and at event venues.

The LOC will accommodate specific diet and food restrictions, which will be specified following Phase 2 registration for participants.



HOSPITALS

Medical care will be provided to all accredited persons; there will be doctors with medical equipment present at every field of play.

MEDIA AND COMMUNICATION

Broadcasting will be done by the LOC for the following events:

- Draw
- Group phase games
- Semi-finals
- Finals

We would love for you to help us support the young athletes participating at ESSF events.

- Follow the official Facebook page/and other social networks
- Use the official ESSF hashtags
- Follow news on ESSF's website
- Share ESSF content on your national federation's profiles

GENERAL INFORMATION

Listed are relevant information regarding Trebinje:

General information on country

- Language: Serbian/ Bosnian /Croatian
- Currency: Konvertibil Mark (1 EUR = 1.955830 BAM)
- Weather: Continental climate
- Temperature in March: 11° - 15° Celsius
- Electrical socket: The electric socket used is the European CEE7/7 "Schuko" wall outlet
- Tap water is drinkable

**Looking forward to meeting you in TREBINJE on
24-30 March 2024!**



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/ESSF